

## 2019 Client Utility Service Information

Event: 2019 AAFAME EXPO

Event Dates: 09/17/19 to 09/18/19

**Client Incentive Deadline:** 08/17/19

### Incentive Rate Deadlines

The Austin Convention Center Department (ACCD) offers an incentive rate to customers who order services in advance.

### Clients/ Show Management

Clients/ Show Management qualify for the incentive rate when orders are received thirty-one (31) days prior to the first contracted date of the event.

### Exhibitors

Exhibitors qualify for the incentive rate when orders are received on-line, or postmarked with full payment fourteen (14) days prior to the first contracted date of the event.

### Exhibit Utility Service Requirements

- Thirty-one (31) days prior to the first contracted date of the event, the ACCD Exhibitor Services Division requires a schedule with event move-in, show and move-out times.
- Updated floor plans marked with ACCD floor pockets
- Updated booth assignment/ exhibitor list

### Questions to Think About

- How many exhibitors are expected to participate in the event?
- Who will be the general service contractor?
- Who will distribute the exhibitor kits? Please provide this contact information.

### Wi-Fi Operating Guidelines

- The Austin Convention Center Department (ACCD) is the exclusive provider for wired and wireless (Wi-Fi) services for the Austin Convention Center and Palmer Events Center.
- The ACCD Wi-Fi service offers internet access at speeds up to 3Mbps servicing clients, exhibitors and attendees.
- Wireless internet service is vulnerable to interference from other wireless devices such as Wi-Fi routers, wireless cameras, cell phones and personal Wi-Fi hotspots.
- Wireless users in the Exhibit Halls may experience higher levels of interference due to the nature of the event and any electronics/equipment that may be a part of a product demonstration or display. If you are conducting a product demonstration, presentation or streaming video over the internet, we strongly recommend the purchase of a wired internet connection.
- ACCD requests your cooperation in the eliminating/minimizing the use of these devices to improve the quality of wireless services in our facility.

### Electrical - 120 Volt Power

- Electrical cords provided by the ACCD are single receptacles (one plug). Power sources can be supplemented with surge protectors for additional outlets. Customers may supply their own surge protectors or purchase surge protectors from ACCD.

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E V E N T S C E N T E R

ACCD Exhibitor Services Division  
500 East Cesar Chavez Street  
Austin, TX 78701  
Phone: 512-404-4000  
Fax: 512-404-4220  
accdexhibitorservices@austintexas.gov

## Electrical - 208/220 Volt Power

- ACCD requires electrical services to be installed, operated and maintained in a manner that does not create a hazard to life or property.
- Connecting ACCD wires directly to exhibitor equipment is prohibited. Examples include, but are not limited to: hot tubs, stoves and RVs.
- Electrical rates include bringing the service to the booth from the nearest floor pocket. Does not apply to 200/400 amp services.
- Electrical rates do not include adaptors or special wiring.
- 200/400 amp services are available in specific locations. Client and/or Exhibitor is responsible for providing the cable and rigging services required to connect.
- 200/400 amp services terminate in cam-lock connections.
- If special electrical adaptors or plugs are required, the Client and/or Exhibitor must provide the wiring schematics with required connectors (male & female).
- If adaptors or plugs are not provided, the Client and/or Exhibitor must provide bare-end tails for hardwiring to ACCD's disconnect boxes.
- Clients and/or Exhibitors are responsible for labor charges required to connect and disconnect wires and/or adaptors.
- For questions, please call 512-404-4000 and request the ACCD Exhibitor Services Division.

## Client & Exhibitor Event Safety and Service Yard Entry Rules

- ID or credentials required to enter at the services entrance of the ACCD – all persons entering must check in with ACCD Security.
- Some areas of ACCD facilities are considered “Non-Public” and accessible to authorized persons only. These “non-public” areas include the service halls, service yards and department business offices. Weapons, including those lawfully carried, are restricted from these areas.
- All containers, packages and vehicles entering ACCD property are subject to inspection.
- No possession or use of alcohol or illegal substances.
- ACCD policy allows tenants/clients who lease space to generally control access to the space, including any decision to allow or not allow lawfully carried handguns (concealed or openly carried) in the public leased space, during the time of the leasehold. The client is responsible for ensuring that any and all legal signage pertaining to the law is posted for the event.
- Children under 17 are prohibited from ACCD service yards and Exhibit Halls during move in/out.
- **The ACCD service yard is closed during show hours except for ACCD business.** Due to safety and security, exhibitors and attendees are prohibited from using the service yard entrances and exits while the show is in progress.
- No animals other than trained service dogs or with prior ACCD approval.
- No speeding or reckless use of vehicles, forklifts, carts or equipment. Clients, service contractors and exhibitors must comply with all federal, state and municipal fire codes that apply to a place of public assembly, as well as Occupational Safety and Health Association (OSHA) regulations.
- ACCD restricts the flight operations of drones/UAV's on facility property. Contact ACCD Security Coordinator or Safety Coordinator for additional information.
- Clients/others intending to use fog, haze or smoke machines at their event, must provide a request to the Event Coordinator at least (60) days in advance for review and approval.
- **Please call 512-404-4111 with Security or Safety related questions. Please ensure exhibitors are provided with the above rules.**

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## 2019 Client Utility Price List

Code	Description	U/M	Incentive Price	Standard Price
E101	120 Volt 8 AMP (0-1000 Watts)	EA	75.00	100.00
E102	120 Volts 15 AMP	EA	85.00	115.00
E103	120 Volts 20 AMP	EA	90.00	120.00
E104	120 Volts 30 AMP (Used for only one device - NEMA plug number 5-30R)	EA	120.00	160.00
E200	Ceiling Power (up to 120 Volts 20 AMP - Contact ACCD Exhibitor Services)	EA	160.00	215.00
P202	208 Volts/Single Phase 20 AMP	EA	190.00	250.00
P203	208 Volts/Single Phase 30 AMP	EA	225.00	300.00
P206	208 Volts/Single Phase 60 AMP	EA	345.00	460.00
P210	208 Volts/Single Phase 100 AMP	EA	525.00	700.00
P302	120/208 Volts/3 Phase 20 AMP	EA	285.00	380.00
P303	120/208 Volts/3 Phase 30 AMP	EA	325.00	430.00
P306	120/208 Volts/3 Phase 60 AMP	EA	520.00	690.00
P310	120/208 Volts/3 Phase 100 AMP	EA	825.00	1,100.00
P320	120/208 Volts/3 Phase 200 AMP	EA	1,240.00	1,650.00
P340	120/208 Volts/3 Phase 400 AMP	EA	2,430.00	3,240.00
A101	Compressed Air (Per Connection)	EA	160.00	210.00
A200	Sink (Incl. water/drain/install)	EA	425.00	425.00
A501	Water & Drainage (up to 500 gallons per connection)	EA	210.00	275.00
L102	Extension Cord w/Single Plug (Requires pick up at the Utility Service Desk)	EA	25.00	25.00
L103	Multi-Outlet Strip - 6 Outlets (Requires pick up at the Utility Service Desk)	EA	25.00	25.00
L106	Adaptor	EA	50.00	50.00
AV101	AV Patch Fee, Exhibit Halls/Ballrooms (per Day)	EA	100.00	100.00
AV102	AV Patch Fee, Exhibit Meeting Rooms (per Day)	EA	50.00	50.00
H101	Standard Internet Service (10Mbps)	EA	600.00	795.00
H102	Additional IP Address (Does NOT include Internet connection, switch/hub or patch cable - must order each item or bring your own).	EA	150.00	200.00
H103	Premium Internet Service (15Mbps)	EA	900.00	1,195.00
H201	Fiber Patch (Client Only)	EA	400.00	525.00
H302	120 Private IP Addresses (Client Only)	EA	3,750.00	5,000.00
H303	245 Private IP Addresses (Client Only)	EA	6,750.00	9,000.00
H305	Circuit Extension from Demarcation (Client Only)	EA	1,500.00	1,500.00

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H311	Network Data Patch (Client Only)	EA	300.00	400.00
H312	Network Patch Cable (Up to 30ft.)	EA	50.00	50.00
H402	Ethernet Switch-Managed (Client Only)	EA	600.00	800.00
H403	Additional Wireless Access Point (Client Only)	EA	200.00	265.00
H404	Wi-fi System Branding (Client Only) - Public SSIDs are still broadcasted. An end of event summary network report is included upon request. 3Mbps per device.	EA	1000.00	1,500.00
H405	Ethernet Switch-Unmanaged	EA	225.00	300.00
H406	Wireless Network Encryption (Client Only)- Public SSIDs are still broadcasted. An end of event summary network report is included upon request. 3Mbps per device.	EA	1,125.00	1,750.00
H409	Standard Wireless Buyout (Client Only)- Public SSIDs are not broadcasted, and network reports are included. Client provided up to three (3) branded and/or password protected SSIDs with speed of 10Mbps per device.	EA	10,000.00	10,000.00
H410	Premium Wireless Buyout (Client Only)- Public SSIDs are not broadcasted and network reports are included. Client provided up to three (3) branded and/or password protected SSIDs with uncapped speed per device.	EA	50,000.00	50,000.00
H601	One Coax Cable and One Cable Box	EA	300.00	300.00
T101	Analog Local/Long Distance Phone Line	EA	150.00	200.00
T103	Telephone Set Rental (Credit Card Deposit Required)	EA	0.00	0.00
TC201	IP Conference Phone Station (spaceship phone)- Includes Long Distance	EA	225.00	300.00
TM301	Multiline IP Phone - Long Distance Included	EA	225.00	300.00
T401	Specialty Programming	EA	50.00	50.00
M101	Standard Electrical Labor per Hr. (6AM -12AM except holidays)	EA	50.00	50.00
M102	Holiday Electrical Labor per Hr. (12AM - 6AM and holidays)	EA	65.00	65.00
M103	Standard Technical Labor per Hr. (6AM -12AM except holidays)	EA	150.00	150.00
M104	Holiday Technical Labor per Hr. (12AM-6AM and holidays)	EA	180.00	180.00